

PUNJAB WAQF BOARD
SCO 1062-63, Sector 22-B
Chandigarh

RECRUITMENT NOTICE

Punjab Waqf Board invites applications for the following posts of Principals as per the details mentioned.

S.N.	Post Name	Salary	Qualifications
1.	PRINCIPAL Islamia Boys Senior Secondary School, Malerkotla	50,000/- per month	<ul style="list-style-type: none">• Post Graduate from reputed university along with B.Ed and minimum 10 years teaching experience, at least 7 years experience as Principal of a Sen. Secondary School.• For Islamia girls SSS, applicant must be a female.• Must have basic knowledge of Al-quran and Islamiyaat• Shouldn't have crossed age of 60 years as on 31/07/2020.
2	PRINCIPAL Islamia Girls Senior Secondary School, Malerkotla	40,000/- per month	
3	PRINCIPAL Baba Farid Islamia Public High School, Patiala	Rs 40,000/- per month	

Detailed terms and conditions, qualifications and procedure of selection are available on "www.waqf.punjab.gov.in". Interested candidates may submit their application along with resume/biodata and a brief statement of purpose in 300 words, either through mail at edo786.pwb@gmail.com or through registered post addressed to **Education Development Officer, Punjab Waqf Board, SCO 1062-63, Sector 22-B, Chandigarh-160 022**. Applications must reach the office by or before 5 PM of 28/08/2020.

Sd/-
Chief Executive Officer,
Punjab Waqf Board, Chd.

Punjab Waqf Board

SCO 1062-63 Sector 22-B, Chandigarh
Phone No. 0172-2707846, 2707715

Recruitment Notice: Detailed Terms and Conditions

Punjab Waqf Board invites applications for the following posts of Principals as per the details mentioned.

S.N.	Post Name	Salary	Qualifications
1.	PRINCIPAL Islamia Boys Senior Secondary School, Malerkotla	50,000/- per month	<ul style="list-style-type: none">• Post Graduate from reputed university along with B.Ed and minimum 10 years teaching experience, at least 7 years experience as Principal of a Sen. Secondary School.• For Islamia girls SSS, applicant must be a female.• Must have basic knowledge of Al-quran and Islamiyaat• Shouldn't have crossed age of 60 years as on 31/07/2020.
2	PRINCIPAL Islamia Girls Senior Secondary School, Malerkotla	40,000/- per month	
3	PRINCIPAL Baba Farid Islamia Public High School, Patiala	Rs 40,000/- per month	

Selection Criteria and Methodology:

- a. All applications shall be pre-screened by a committee and those found suitable shall be shortlisted for interview/personality test.
- b. The committee shall subsequently interview the shortlisted candidates, record comments against each and thereafter propose a name to be selected.
- c. The recommendation of the committee shall be put up to the Chairman PWB.

Tenure and other service conditions:

1. There shall be an annual increment of 5% in the salary.

2. The leave and other conditions shall be as same as are applicable to the teaching staff of the school.
3. Role and responsibilities and other service related aspects are detailed out in the information booklet attached herewith.
4. The contract shall be for a minimum lock in period of 2 years with provision for further extension on year to year basis if both the parties agree. However no extension shall be allowed beyond the age of 65 years.
5. If either party wants to withdraw from the contract post lock-in period, a mandatory advance notice of at least 3 months must be served on the other party, failing which the party withdrawing shall pay a salary equivalent of 3 months or such period as is short of 3 months notice, to the other party.

-Sd-
Chief Executive Officer
Punjab Waqf Board, Chd.