

# Punjab Waqf Board

SCO. 1062-63 Sector 22- B, Chandigarh

## **Recruitment notice: Detailed Terms and Conditions**

Punjab Waqf Board seeks applications from eligible candidates for the One post of Guest Faculty in Punjabi Subject for a period of academic session 2024-25 or upto the commencement of summer vacations, in Islamia Girls College, Malerkotla running under the direct management of the Board. The details of the posts in College are mentioned in the advertisement.

### **Essential Qualifications:-**

Master's degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in a concerned subject from an Indian University, or an equivalent degree from an accredited foreign university.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission

### **AGE CRITERIA**

Candidate applying for this post should be not more than 37 years.

### **MODE OF SELECTION**

Candidate shall be selected solely based on their suitability as assessed through merit, subject to fulfillment of eligibility criteria fixed by the UGC and Punjabi University, Patiala.

(A) Academic Record (Total 60 Marks):

1. High School := Max. 4 Marks (1st class = 4, 2nd class = 2, 3rd class = 0) 2. Higher Secondary (10+2) := Max. 6 Marks (1st class = 6, 2nd class = 4, 3rd class = 0) (In case of candidates having passed 11th Board, maximum 5 marks shall be awarded (1st class = 5, 2nd class = 3, 3rd class = 0) 3. Graduation := Max. 16 Marks (Total percentage obtained divided by 10x1.6). In case of 3rd class, zero marks shall be awarded. 4. Post Graduation:= Max. 24 Marks (Total percentage obtained divided by 10x2.4). M.Phil./Ph.D. := Max. 10 Marks (Ph.D. = 10, M.Phil.= 6)

(B) Research Performance (Total 20 Marks): 1. Candidates showing quality publications in international/ national peer reviewed journals (having indexed in recognized abstraction services) and other research publications having ISBN/ISSN/Indexed Journal No. 1 mark per research paper, subject to Max. of 15 marks 2. International/ National Seminar/ Conference attended/ presented research paper 1 mark per International Seminar/ Conference & 0.5 mark per National Seminar/ Conference, subject to Max. of 5 marks

(C) Teaching Experience (20 Marks): 2 marks for each year of experience up to maximum of 10 years. Experience of teaching in concerned subject in any private/govt/aided college shall be considered.

**Interview** (Constituting 50 marks) shall be conducted for the candidates who are selected after scrutiny of essential qualification and merit acquired as per the academic record, research performance and experience. Final Selection is subjected to interview plus merit score of the candidates (academic record and research performance).

NOTE: If two applicants score equal merit points, the one score higher marks in PG will be preferred.

### **SALARY AND OTHER SERVICE CONDITIONS**

Candidate shall be engaged for a period of one year at fixed monthly remuneration of Rs 16,500 with the following terms and conditions :-

1. Engagement shall be for a period of one academic session i.e 2024-25 in the first instance subject to re-employment only in case of requirement in the college and performance assessment.
2. Board has all right to terminate the contract at any time, for any reason without giving any notice in this regard, but after giving one month prior notice.
3. The engagement is purely contractual in nature and does not confer upon him any right for regularization or permanent absorption in Islamia Girls College, Malerkotla and Punjab Waqf Board.
4. One shall not be entitled to any other benefit except salary as mentioned above.

### **GENERAL GUIDELINES & INSTRUCTIONS**

1. All requisite documents to prove claim of education, marks and experience must be sent, along with application form and self-certified

copy of documents, through registered post to **Chief Executive Officer, Punjab Waqf board, SCO 1062/63 Sector 22B Chandigarh.**

2. The selection criteria & service conditions shall be governed by rules approved by UGC/Punjabi University, Patiala, for non-government, non-aided, private colleges.
3. The applicants shall submit the requisite documents through registered/speed post courier or email on [islamiacollegemkotla@gmail.com](mailto:islamiacollegemkotla@gmail.com) till 5pm of 25.10.2024. Application received till 5pm of the 25.10.2024 (including the date of advertisement) shall only be considered.
4. The Board shall verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has undesirable/ clandestine antecedents and has suppressed any information, then his/her service shall be terminated.
5. Incomplete self certified copies of documents shall be summarily rejected. Board shall not entertain any correspondence in case of incomplete information and unfurnished supporting documents.
6. Candidate are advised to visit the website <https://www.islamiagirlscollege.in/> and check their Email accounts (inbox as well as spam box) regularly for updates and important information. Unnecessary correspondence with Board should be avoided.
7. All candidates are required to keep in touch with website <https://www.islamiagirlscollege.in/> All subsequent Notices shall be displayed on the website <https://www.islamiagirlscollege.in/>